



St Thomas of Canterbury School Newsletter

Week ending Friday 9th October 2026

Dear Families,

It's Friday already, and what a change in the weather we've had this week! The cooler end to the week has certainly been a bit of a shock to the system — especially when you're standing at the school gate first thing in the morning! I think we're all starting to remember where we put our big coats! Thankfully, once we're through the doors, there is always plenty of warmth inside school — from the lovely welcomes each morning to the laughter, learning and kindness we see throughout the day.

This week's Gospel was the parable of the vineyard. A landowner carefully prepared his vineyard and entrusted it to others to look after, expecting them to care for it well and produce good fruit.

The Gospel reminds us that we all have gifts and opportunities to use for the good of others. When we work together, look out for one another and use what we have been given well, our community can flourish.

This links beautifully with our value of being Respectful — showing care for others and for the community we belong to. It also brings to mind our Mission Statement, "Let all that you do be done with love."

Could you be a School Governor?

We are really keen to hear from parents and carers who might be interested in becoming a school governor and playing an active part in the life and future of St Thomas'.

Our current governors are holding two informal coffee morning and chat sessions for anyone who would like to find out more these will be in school on 16 October and 24 October at 9.00am.

This is a good opportunity to meet some of our governors, hear about what the role involves and ask any questions you may have. You don't need to have any previous experience of governance — you may simply have skills, experience or ideas that you would like to share.

If you have ever wondered whether being a governor might be for you, please come along for a coffee and a chat. We would genuinely love to see you! It is a wonderful way to get involved in school life and help shape the future of our school community.

Thank you

A big thank you to all our parents and carers for supporting us with our request that children do not bring toys into school. We really appreciate your support.

In particular, thank you for your help with Pokémon cards. While they might seem like a small thing, they can become a real distraction and can sometimes lead to disagreements between children. Keeping them at home helps us to make sure that learning remains focused and that playtimes are calm, happy and enjoyable for everyone.

Thank you for helping us to create a positive environment where children can learn, play and enjoy being together. Your support really does make a difference, and we are very grateful.

Have a lovely weekend. Stay warm!

God bless,

Mrs Clements

School Calendar

Sun 11th Oct – 9:15 Family Mass at Church

Mon 12th Oct – Promotional filming in school

Fri 16th Oct – Y5 Attending St Clare Trust Mass

Fri 16th Oct – 17:00-18:30 School Disco

Tues 20th Oct - 15:30-16:00 Year 1 parents phonics meeting

Fri 23rd Oct – 9am Y6 Class Assembly

Mon 26th – Fri 30th Oct – Half term

Mon 2nd Nov – Inset day – No pupils in school

Mon 9th Nov – Spring 1 Breakfast & Afterschool club bookings open at 16:00

Friday 20th Nov – 9:00 Year 5 Class Assembly

Tues 24th Nov – 15:45-17:45 Y1-Y6 Parents evening

Thurs 26th Nov - 15:45-17:45 Y1-Y6 Parents evening

Fri 4th Dec – 9:00 Year 4 Class Assembly

Mon 7th Dec – 14:30 Nativity Performance for Reception Parents

Tues 8th Dec - 14:30 Nativity Performance for Y1 Parents

Weds 9th Dec -14:30 Nativity Performance for Y2 Parents

Mon 14th Dec – 14:00 Winter Warmer Performance in School

Tues 15th Dec – Infant Christmas Dinner

Weds 16th Dec – Junior Christmas Dinner

Weds 16th Dec – Pre-school crafts and carols

Fri 18th Dec – 14:00 Winter Warmer Performance in Church

Tues 22nd Dec – School finishes at 12pm

Weds 23rd Dec – Tues 5th Jan – Christmas Break

Weds 6th Jan – Pupils return to school

Mon 11th Jan – Spring 2 Breakfast & Afterschool club bookings open at 16:00

Fri 29th Jan – 09:00 Year 3 Class Assembly

Mon 15th -Fri 19th February – Half term

Mon 22nd Feb – Inset day (No pupils in school)

Mon 1st March – Summer 1 Breakfast & Afterschool club bookings open at 16:00

Thurs 4th March – World Book Day

Fri 5th March – 09:00 Year 2 Class Assembly

Tues 16th March – 15:45-17:45 Y1-Y6 Parents evening

Thurs 18th March - 15:45-17:45 Y1-Y6 Parents evening

Weds 24th March – Pre-School Easter Egg Hunt

Thurs 25th March – Easter Hat/Egg Decorating Competition

Fri 26th March – Bank Holiday (No pupils in school)

Mon 29th March – Fri 9th April – Easter Break

Mon 19th April - Summer 2 Breakfast & Afterschool club bookings open at 16:00

Fri 23rd April – 09:00 Year 1 Class Assembly

Mon 3rd May – Bank Holiday (No pupils in school)

Mon 10th – Thurs 13th May – SATS WEEK

Fri 21st May – 09:00 Reception Class Assembly

Weds 26th – Fri 28th May – Y6 Residential

Mon 31st May – Friday 4th June – Spring Bank Half Term

Weds 16th June – Class Photos

Mon 28th June – Y1 & Y5 Open afternoon from 14:15

Tues 29th June – Y2 & Y4 Open Afternoon from 14:15

Weds 30th June – Y3 & Y6 Open Afternoon from 14:15

Mon 5th July – Autumn 1 Breakfast & Afterschool club bookings open at 16:00

Weds 14th July – Pre-school Family Fun Day

Weds 14th July – Y6 Leaver's Mass at Church (Time TBC)

Fri 16th July – 14:15 Year 6 Leaver's Assembly

Parent sleep survey

Please see the attached letter from Sheffield Children's Hospital regarding a parent survey regarding sleep.

Sheffield Choral Choir

See the attached poster for information about the Sheffield Choral Choir performance on Sunday 18th October.

[Abler - Marketplace](#)

Sheffield United Half term camps

See the below link for camps held by Sheffield United Community during half term.

Plea for board games

If you have any board games you are no longer using, please bring them to the school office. We would love them for our wet play days!

Book donations for KS2

We would like to replenish the books in our KS2 library, if anyone has any suitable reading books, in good condition, please bring them to the school office.

The Bethlehem Ball, dinner & dance

Please see the attached poster for The Bethlehem ball. Raffle tickets are available to purchase or can be collected, from the school office for you to sell yourself.

Louise Haigh Christmas Card Competition

Please see the attached letter for more information.

Immunisation drop in clinics

Some children and young people may not be up to date with the current national immunisation programme. The School Age Immunisation Service (SAIS) provides regular drop-in clinics across Sheffield, offering parents and carers a convenient way to access vaccinations.

Further information about the service, including clinic locations and times, can be found here:

<https://www.sheffieldchildrens.nhs.uk/services/school-nursing/school-age-immunisation-service/>

Free School Meal Eligibility

We have seen an unprecedented rise in FSM eligibility in schools across Sheffield in the last few years.

As the school will receive additional funding based on the number of children who receive FSMs, not only will your child receive a FSM and free school milk but also financial support towards school trips.

With this in mind we want to make sure that our parents are aware of how to check their eligibility.

Even if you don't think you are eligible, it is worth your while to check.

<https://shorturl.at/x3ess>

Uniform

White or red embroidered polo shirt

- Red embroidered school sweater (round neck) or cardigan
- Red gingham dress
- Black trousers, black skirt or black pinafore dress
- In warm weather, black formal shorts, just above the knee, may be worn.
- Black leather fitted school shoes
- White or black socks or black tights

PE Kit

- Black shorts
- White or red embroidered round neck t-shirt
- Black jogging bottoms
- Grey embroidered hoodie
- Trainers for games

One stud earring may be worn in each ear as long as this can easily be removed by the child for PE but no other jewellery. Makeup, including nail varnish, may not be worn.

Children may wear a watch for school if they wish. Children may not have lettering, lines or other designs in their hair. We also ask that, for health and safety reasons, long hair is tied back.

Due to the weather, if children are wanting to play football/sports on the field, they must bring change of shoes.

Sheffield Parent Carer Forum SEND information event

Please see the attached poster regarding information about an upcoming event hosted by Sheffield Parent Carer Forum.

Parking around school

We have been contacted multiple times recently regarding cars that are parking illegally near school. This can be dangerous and could cause an accident.

As a school we send out reminders to our parents and carers regarding inconsiderate and dangerous parking. We also forward complaints to our contact at the local parking enforcement team. They will be doing spot checks and will give out fines to anyone parking illegally.

The following are examples of incorrect parking that can be reported to the enforcement team:

- parking on yellow lines, including adjacent to footways and verges
- stopping on zig zag lines by a crossing or outside a school
- using a disabled bay without a valid Blue Badge
- double parking
- dropped kerb access – in front of driveways

If you see a car that is causing danger to other road users or pedestrians then please use this link to report them.

<https://shorturl.at/WGShC>

Autumn Term PE Days

Reception	Wednesday PM
Year 1	Tuesday PM & Thursday PM
Year 2	Wednesday PM & Friday AM
Year 3	Thursday PM & Friday PM
Year 4	Tuesday PM & Thursday AM
Year 5	Monday PM & Thursday AM
Year 6	Monday PM & Thursday AM

AM - children come to school in their PE kit and bring their uniform to change into.

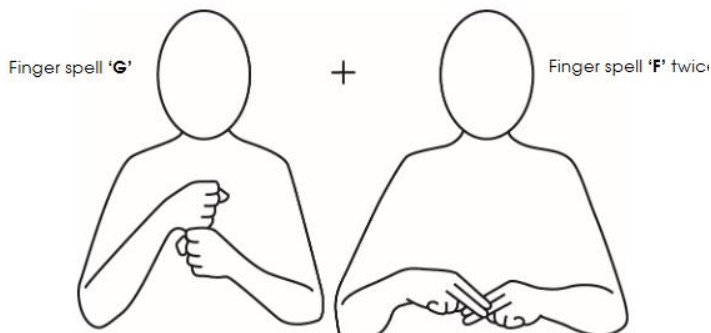
PM - children should come dressed in their uniform, with their PE kit to change into.

Makaton Sign of the Week

This week's sign is **Grandfather**.

Please click this link to see how it is done!

<https://youtu.be/IB375M02xcA?si=XwEpy1zFBhNFtHM>



Friends of St Thomas Cash Draw



Donate £2.50 per month to support the school and be in with the chance of winning £50 each month! Contact the school office for more info.

The winner for October is J O'Connell

Golden Broom Winner

Each week, our caretaker chooses a class to win the Golden broom for having the tidiest cloakroom.

Year 3

Whole School Attendance

Class	Last week	This week
Year 1	98.8%	98.8%
Year 2	100%	99.3%
Year 3	97.4%	98.8%
Year 4	98.1%	94.2%
Year 5	92.5%	98.6%
Year 6	99.6%	98.2%



September (22 Days)						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October (17 Days)						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November (21 Days)						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December (16 Days)						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January (18 days)						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February (15 days)						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March (19 days)						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April (15 Days)						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May (14 Days)						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June (18 Days)						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July (12 Days)						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Bank Holiday	Autumn 1	Monday 1 st September 2026 to Friday 23 rd October 2026	39 days
	Autumn 2	Monday 2 nd November 2026 to Tuesday 22 nd December 2026	35 days
School Holiday	Spring 1	Wednesday 6 th January 2027 to Friday 12 th February 2027	35 days
	Spring 2	Monday 22 nd February 2027 to Thursday 25 th March 2027	24 days
Staff Training	Summer 1	Monday 12 th April 2027 to Friday 28 th May 2027	29 days
	Summer 2	Monday 7 th June 2027 to Tuesday 21 st July 2027	37 days



A Safeguarding Policy Front Sheet

Name of Education Setting: St Thomas of Canterbury School Academic Year 2026 - 2027

We all have a statutory duty to **"safeguard and promote the welfare of children"**, ([*Working together to safeguard children, DfE 2015, page 5*](#))

If you have any concerns about the health and safety of a child or young person at this education setting or feel that something may be troubling them, you should share this information with an appropriate member of staff straight away.

Some issues such as a child's appearance, hygiene, general behaviour, can be shared with any teacher or member of support staff in this setting. Do not worry about reporting small matters – we would rather that you tell us things which turn out to be small than miss a worrying situation.

However, if you think that a child, a young person or an adult who cares for them has been or might be harmed, please talk to one of the people below immediately.

You can ask any member of staff to find them and ask them to speak to you straight away about a confidential and urgent matter.

The people you can talk to are:



Our Designated Safeguarding Lead is:

Name: Mrs L Clements

Their office is located next to the school office.

Their tel. no / mobile no is 01142745597



Our Designated Safeguarding Deputy for under 5's is:

Name: Mrs R Hanson

Their office is located next to the school office.

Their tel. no / mobile no is 01142745597



Our Designated Safeguarding Deputy is:

Name: Ms D Swain

Their office is located next to the school office.

Their tel. no / mobile no is 01142745597



Our Designated Safeguarding Deputy is:

Name: Mr M Richardson

Their office is located next to the school office.

Their tel. no / mobile no is 01142745597



Our Designated Safeguarding Deputy and LAC designated teacher is:

Name: Miss L McKay

Their office is located next to the school office.

Their tel. no / mobile no is 01142745597

An allegation or disclosure involving someone working with children in a paid or unpaid capacity **must** be reported directly to the Head Teacher, Principal or Senior Manager, unless it involves them and then it should be reported directly to the Chair of the Governing Body or Management Committee.



The Safeguarding Children Team in your setting includes:

Headteacher : responsible for implementing policies & procedures, allocating resources to the safeguarding team & addressing staff safeguarding concerns.

Name: Mrs L Clements (Headteacher)

Tel no: 01142745597

Designated Safeguarding Lead (DSL): a member of senior leadership team responsible for addressing safeguarding issues, providing advice & support and liaising with the local authority & other agencies.

Name Mrs L Clements (Headteacher)

Tel no: 01142745597

Designated Safeguarding Deputy (DSD): a teacher or support worker (not admin or finance worker) who works with and covers for the DSL role above.

Name: Ms D Swain

Tel no: 01142745597

Name: Mr M Richardson

Tel no: 01142745597

Name: Mrs R Hanson

Tel no: 01142745597

Special Educational Needs Coordinator (SENCo): provides advice, liaison & support for staff & agencies working with pupils with special education needs & disabilities and their families

Name: Miss L Mckay

Tel no: 01142745597

Learning Mentor (or equivalent): supports pupils to reach their full potential by addressing their behaviour, attendance, achievement, timekeeping, homework and some safeguarding issues

Name: Ms D Swain

Tel no: 01142745597

Looked After Children (LAC) Designated Teacher: promotes the educational achievement of 'looked after' children and young people by helping staff understand issues that affect how they learn and achieve

Name: Miss L Mckay

Tel no: 01142745597

E-Safety Coordinator: develops and maintains an e-safe culture within a setting

Name: Mr M Richardson

Tel no: 01142745597

Child Sexual Exploitation (CSE) Lead: develops and maintains policies & staff awareness of CSE, the Sheffield Safeguarding Children Board responsibilities and the Sexual Exploitation Service key priorities

Name: Mrs L Clements

Tel no: 01142745597

Your Safeguarding Children Team also links with the:

Safeguarding Governor: helps the Governing Body to have safeguarding policies & procedures in place, ensures they are followed and addresses general safeguarding issues that staff and parents raise

Name: Mrs B Popplewell

Email: b.popplewell@st-tc.co.uk

Tel no: 01142745597

Chair of Governors: addresses allegations of abuse made against the Head Teacher or deputy headteacher (and other members of staff when the Head Teacher is not available), liaises with the Local Authority; and works with the Head to ensure safe recruitment practices

Name: Mrs Molly Baxter

Email: chairofgovernors@st-tc.co.uk

Tel no: 01142745597

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ST THOMAS OF CANTERBURY SCHOOL A CATHOLIC VOLUNTARY ACADEMY

Pre-School

Places still available for September 2025 for 3- and 4-year old's



Children benefit from access to an extensive outdoor learning environment which is zoned to reflect the areas of learning within the early year's curriculum.

St Thomas of Canterbury Pre-school is for 3 and 4-year-old children. This newly established and purposeful environment provides a stepping stone into developing key skills that will make children confident learners in preparation for starting school. We value the importance of learning being exciting, new and innovative, creating opportunities for children that will inspire them to be lifelong learners.

Phonics and numbers are taught through adult led sessions. By the end of Pre-school, we hope children will be secure in their knowledge of numbers to 5 and their initial sounds.

For information about session times, application forms and our nursery admission policy, please visit the school website at

www.st-tc.co.uk/our-nursery

Our outdoor space with a growing garden, extensive woodland, a mud kitchen, a giant sandpit with climbing equipment and a play house.



CONTACT US

Tel: 0114 2745597

Email: enquiries@st-tc.co.uk | Web: www.st-tc.co.uk

Class blog: <https://stthomasofcantpreschool.wordpress.com>

St Thomas of Canterbury School, A Catholic Voluntary Academy, Chancet Wood Drive, Sheffield, S8 7TR

*excellence
for all
children*

Sheffield

Every School day matters!

enjoy • learn • achieve

sheffield.gov.uk/schoolmatters

Penalty Notice Fines for School Attendance are Changing!

With the introduction of the new National Framework for Penalty Notices, the following changes will come into force for term time leave taken and irregular attendance.

Per Parent, Per Child

Penalty Notice Fines will now be issued to each parent, for each child that was absent.

For example: 3 siblings absent for term time leave, would result in each parent receiving 3 separate fines.

First Offence

The first time a Penalty Notice is issued (after 19th August) for Term Time Leave or Irregular Attendance this will be considered the first offence, and the amount will be:

£160 per parent, per child paid within 28 days.

Reduced to £80 per parent, per child if paid within 21 days.

5 consecutive days of term time leave

Penalty Notice Fines will be issued for Term Time Leave of 5 or more consecutive days. Where there is 4 days of absence during a week where there is also a training day, a penalty notice may still be issued.

10 sessions of unauthorised absence in a 10-week period

Penalty Notice Fines can also be considered when there have been 10 sessions of unauthorised absence in a 10-week period.

Second Offence (within 3 years)

The second time a Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be:

£160 per parent, per child paid within 28 days.

Third Offence and Any Further Offences (within 3 years)

The third time an offence is committed for Term Time Leave or Irregular Attendance a Penalty Notice will not be issued, and the case will be presented straight to the Magistrates' Court. Magistrates' fines can be up to £2500 per parent, per child.

Cases found guilty in Magistrates' Court can show on the parent's future DBS certificate.